

Curriculum Vitae

Personal Information:

Name: Jane Fisher

Date of Birth: 15/05/1980

Home Address: 35 Hazelton Rd, Colchester, Essex, CO4 3DT

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Email: jane.fisher@orange.net

Other: Full UK drivers licence.

Education:

University of Essex 2002-2003

MA Gallery Studies: Ongoing

University of Warwick 1999-2001

BA (Hons) History of Art: Upper Second Class

Colchester Sixth Form College, North Hill, Colchester, 1996-1998

‘A’ Levels:

Grade A: Art History, Business Studies, English Lit, General Studies

Grade B: History

Colchester County High School, Norman Way, Colchester, 1991-1996

GCSEs:

Grade A*: English Language, English Literature, Religious Studies

Grade A: Maths, Geography, Drama, Science, History, German

Grade B: Art

Other skills:

Staff Student Liaison Committee Representative: Minute taking, organising meetings, communication, organisation.

RSA CLAIT Level 1: Computer literacy; Word, Excel.

Basic Italian: Term spent studying in Venice, ongoing lessons.

Relevant Experience

Ikon Gallery, Birmingham (July 2000-September 2000)

Marketing Assistant: Assisting the Marketing manager in general duties as well as undertaking an independent project. This involved surveying visitors to the 'as it is' exhibition, collating and analysing the results using Excel. The project tested my initiative and ability to make independent decisions.

Birmingham Museum and Art Gallery (June 2000)

Work Experience: I was able to gain an overview of all departments in this large gallery by shadowing one of the conservators. I also completed a report on the condition of the frames in the galleries.

Mead Gallery, Warwick Arts Centre (November 1998-July 1999)

Volunteer Work: Assisting in administration and exhibition organisation. I also led a Sculpture Trail which involved guiding school children around Warwick University's sculpture collection and leading their activities.

Employment History:

BNA Nursing Agency (October 2001-)

Care Assistant: Caring for the elderly and clients with learning difficulties on a flexible basis and in a variety of locations. This has greatly enhanced my ability to adapt to challenging situations and work under pressure.

Oaktree Group (July 2001-October 2001)

Care Assistant: Responsible for the physical, social and psychological welfare of clients with learning difficulties in three residential homes.

Warwick Student's Union (Nov. 1999-June 2000)

Steward: Providing security at Union events. Roles include fire safety, crowd control and cleaning the venue after events. The position involved working as part of a close knit team and with potentially aggressive or difficult customers.

Hamells (Aug. 1998-Aug. 1999)

Sales Assistant: Assisting customers, opening store accounts, sales, merchandising. In this role I built up excellent communication and customer relations skills.

Dedham Arts and Crafts Centre (June 1995-Aug. 1998)

General Assistant: Reception of visitors, answering phones, sales, 'cashing up', responsible for general tidiness and display areas.